

**Student Exchange Agreement  
between Indian Institute of Technology, Mandi  
and Technische Universität Dresden**

Respective parties through their authorised signatory in order to further the effective and mutually beneficial cooperation and develop academic and cultural exchange in education, research and other areas, IIT Mandi and Technische Universität Dresden hereby agree to cooperate toward the internationalisation of higher education. The cooperation includes all departments agreed upon by both universities (excluding School of Medicine) and covers the exchange of information in the respective academic programs.

To implement a program of student exchange IIT Mandi and Technische Universität Dresden, Germany, hereby agree that:

1. Each university will appoint a contact office and/or person to facilitate the implementation of the program. The appointed offices or persons will act as contact for enquires about the program and will also be responsible for promoting, advertising and overseeing the smooth operation of the program.
2. The exchange program shall be administered through

Technische Universität Dresden  
International Office

Mrs. Sandy Eisenlöffel,  
sandy.eisenloeffel@tu-dresden.de

Technische Universität Dresden  
International Office  
01062 Dresden  
Germany

Indian Institute of Technology Mandi  
International Relations office

Ms. Chandan Sharma  
oir@iitmandi.ac.in

Indian Institute of Technology Mandi  
International Relations office  
Kamand Campus, VPO Kamand,  
Distt. Mandi - 175075 Himachal Pradesh  
India

3. When academic conditions are suitable, both institutions may exchange students for study and research. A minimum number of three students or more subject to mutual consent per academic year can be exchanged. The courses of study or research, and

the lengths of the exchanges will be agreed individually and in advance between the two institutions at least 12 months prior to the intended commencement date of the exchange period. It is expected that there will be a balance in the number of Units of Exchange hosted and received by both universities during the period of the Agreement. In assessing balance, two (2) students each participating in the Exchange for one (1) academic session/semester shall be regarded as equivalent to one (1) student participating in the Exchange for two (2) academic sessions/semesters.

4. The duration of the stay at the host university is laid down at one academic year. IIT Mandi will accept students from Technische Universität Dresden for a maximum of one academic year from August to December (beginning of first term/Semester) and/or February to June (beginning of second term/Semester). Technische Universität Dresden will accept students from IIT Mandi for a maximum of one academic year from October and/or April.
5. The designated students must have completed at least four semesters (two academic years) of study at the home institution before beginning the exchange period and have demonstrated superior academic achievement and fluency in the language of instruction. While students nominated by the home university will generally be accepted by the host university, the latter reserves itself the right to the final decision concerning the admission of applicants.
6. Technische Universität Dresden will forward a list of the students nominated for the exchange program including the documents required by IIT Mandi each year by (March/ five months prior to the beginning of the winter term) or (September/ five months prior to the beginning of the summer term). IIT Mandi will inform Technische Universität Dresden of the final decision concerning the admission as soon as possible.
7. IIT Mandi will forward a list of the students nominated for the exchange program including the documents required by Technische Universität Dresden each year by June 30 (for the winter term) or December 31 (for the summer term). Technische Universität Dresden will inform IIT Mandi of the final decision concerning the admission as soon as possible.

8. Each host institution will ensure that students receive the documents necessary for visa purposes (i.g. DS 2019). It is the responsibility of the individual student to apply for a visa in time.
9. Students accepted by Technische Universität Dresden will have the status of a "non-degree student". Students accepted by IIT Mandi will have the status of a "non-degree student" at the undergraduate or graduate level.
10. Students from IIT Mandi may enrol at Technische Universität Dresden - subject to the usual university regulations and policies - in all courses as agreed. Students from Technische Universität Dresden may enrol at IIT Mandi - subject to the usual university regulations and policies - in all courses agreed. Students with language proficiency on beginners level may be admitted to language courses offered (German/English as a foreign language). The host university will determine the required language skills for admission in each case, in order to assure that the student has the minimum requirements to carry out his/her studies successfully.
11. The host university agrees to provide appropriate documentation about the students' performance on completion. Academic credits that the students receive from the host institution are transferable to the home institution in accordance with procedures determined by the home institution.
12. The host university will be responsible for assisting students to find adequate accommodation on or near the host campus. The host university will be exempt from this responsibility if the student declines the recommended accommodation. Both universities will assist exchange students in all practical and academic matters, especially concerning accommodation and academic integration.
13. Exchange students are subjected to all rules and regulations of the host university. Students will also abide by the law of the land.
14. The students must be enrolled in the home university as regular students and will be exempt from application, matriculation and tuition fees at the host university. Modest student services fees may apply.

15. Exchange students shall provide individually for their living expenses, transportation, passports, visas, books and other personal expenses.
16. Each institution reserves the right to dismiss an exchange student at any time due to academic or personal misconduct. The dismissal of a student shall not abrogate the agreement regarding other participants.
17. Upon completion of their studies at the host university, the exchange students must return to their home university. No extension will be authorised unless otherwise agreed upon by the home university.
18. This exchange agreement will remain in effect for a period of 5 (five) years. Thereafter it shall be renewed on mutual consent. After the period of five years, either university may terminate the agreement by giving written notice ten months prior to the beginning of an academic year. Extension shall be based on Mutual consent.

SIGNED for and on behalf of  
IIT Mandi

*Y. Krishnan*

By: \_\_\_\_\_

Dr. Venkata Krishnan  
Dean (Sponsored Research & Industrial  
Consultancy & International Relations)

Date: *14.08.2020*

Seal

Dean SRIC  
IIT Mandi  
Kamand - 175005,  
H.P., India

SIGNED for and on behalf of  
Technische Universität Dresden

*[Signature]*

By: \_\_\_\_\_

Prof. Dr. Hans Georg Krauthäuser  
Vice-Rector for Academic and International  
Affairs

Date: *28.9.2020*

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Prof. Dr. Ronald Tetzlaff  
Chief Officer  
Technologietransfer und Internationalisierung



Prof. Dr. Ronald Tetzlaff  
Chief Officer Technologietransfer und Internationalisierung  
01062 Dresden